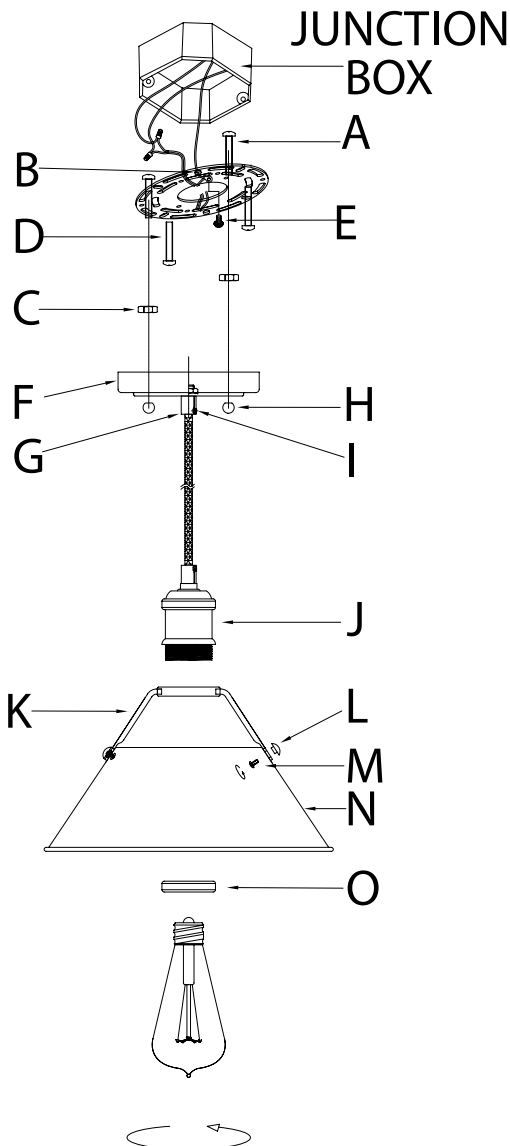


# Assembly Instructions: 3306-L, M, S (Orwell)

## IMPORTANT:

- ALL INSTALLATION WORK SHOULD BE DONE BY ACCREDITED PROFESSIONAL.
- SHUT OFF POWER SUPPLY AT FUSE OR CIRCUIT BREAKER!
- USE ONLY THE SPECIFIED BULBS. DO NOT EXCEED THE MAXIMUM WATTAGE!

**For Customer Service, please contact the place of purchase.**



## PREPARING FOR INSTALLATION

Remove all of the contents from the carton. See the important notes above. Remove the old fixture from the ceiling, including the old mounting strap.

1. Take the mounting strap assembly from the parts bag. Mounting strap (B) contains threaded holes. Two of mounting screws (A) should be attached to mounting strap (B). You may need to tighten nuts (C) that hold these screws in place.
2. Place mounting strap (B) over the junction box so that mounting screws (A) are vertical, and in alignment with the hole locations on the fixture's canopy (F). Secure mounting strap (B) to the junction box with mounting screws (D) and a screwdriver. Tighten the screws securely.

## ASSEMBLING THE FIXTURE

3. For adjusting the height of fixture, this fixture has an adjustable woven cord (Q). Thread cord (Q) through swivel (G) of canopy (F). By measuring, decide the desired overall height of your fixture and determine how much of cord (Q) is needed to achieve the desired height. Add at least 8 to 10 inches to your desired length of cord before using keyhole screw (I) on swivel (G) to tighten and lock cord (Q) into place. You may trim or wrap the excess cord.

How to Identify the Fixture's Wires		
Hot	Neutral	Ground
Smooth	Ribbed	Bare Metal, Green, or Green Inner Thread
Black	White	Thread
Black Inner Thread	White Inner Thread	

The diagram shows three pairs of wires being connected with wire connectors. The fixture wires are labeled Hot, Neutral, and Ground. The house wires are also labeled Hot, Neutral, and Ground. The connections are: Hot to Hot, Neutral to Neutral, and Ground to Ground.

## CONNECTING THE WIRES

4. Attach the fixture's wires to the house wires pulled earlier from the junction box. Connect Hot to Hot (this is the black wire, transparent wire with black inner thread, or smooth wire), Neutral to Neutral (the neutral wire is the white, a transparent wire with white inner thread, or the ribbed wire), and Ground to Ground (the green wire, transparent wire with green inner thread, or the copper wire). Twist the ends of each wire pair together. Secure each connection with a wire connector (usually orange). Make sure all twists are in the same direction. If there is no house ground wire coming from the junction box, please locate ground screw (E) on mounting bracket (B) and wrap the fixture's ground wire around ground screw (E). Use a screwdriver to tighten the top of ground screw (E) onto the wires and into the mounting bracket/mounting bracket. Tuck the wires into the junction box.

## FINISHING THE INSTALLATION

5. Push canopy (F) up to the ceiling and tightly thread decorative nuts (H) onto the exposed threads of mounting screws (A).
6. Secure spider (K) to shade (N) with screws (M) and decorative caps (L). Carefully slide assembled spider (K) and shade (N) over socket (J) and secure the shades in place with socket rings (O).
7. Twist light bulbs into sockets (J) in accordance with the fixture's specifications. Do not exceed the maximum wattage.

Your installation is now complete. Turn on the power and test the fixture.

## CLEANING TIPS

Treat the fixture gently! Regular cleaning will reduce the need for deep cleaning. For regular cleaning, turn off the light and wipe down the fixture with a clean lint-free cotton or microfiber cloth. Never spray cleaner directly onto the fixture. Dry with a lint-free or microfiber cloth.